Republic of the Philippines

GENERAL SANTOS CITY WATER DISTRICT

E. Fernandez Street, Barangay Lagao General Santos

301-3835/522-3824/301-0542554-7231 FAX553-4960

PURCHASE ORDER

Supplier : _____ **P.O. No.** : _____

Address : _____ **DATE** : _____

E-mail Address : _____ **PR NO** : _____

Telephone No. : _____

TIN : _____ **MODE OF PAYMENT** : _____

Gentlemen:

Please furnish this office the following articles subject to the terms and conditons contained therein:

Place of delivery _____ **Delivery Term:** _____

Date of delivery : _____ **Payment Term:** _____

STOCK NO.	UNIT	DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE

and 00/100 Pesos Only Total Amount :

In case failure to make the full delivery within the time specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Approved By :

Conforme : _____

Signature over printed name of Supplier

_____

Date

Funds Available:

_____ _____

7% Labor & 6% goods Withholding tax

Form No.: **GPM-008-0**

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