



GENERAL SANTOS CITY WATER DISTRICT
E. Fernandez Street, Barangay Lagao General Santos

PURCHASE REQUISITION

For :
From :
Purpose :

PR No. :
DATE :
RL No. :

Account Code :

Project No.:

Project Title:

The undersigned respectfully request for the purchase of the following material for respective purposes.

ITEM	ITEM CODE	DESCRIPTION	QTY.	UNIT
				3

Note: To be charged to _____

Requested By :

Funds Available :

Recommending Approval :

Approved By :

Checked By :