Republic of the Philippines

GENERAL SANTOS CITY WATER DISTRICT

E. Fernandez St., Lagao, General Santos City

Telephone Nos. (083)301-3835, 553-4960

S E R V I C E R E C O R D

Name:

Date and place of birth:

This is to certify that the employee named hereunder actually rendered services in this office as shown by the service record below, each line of which is supported by appointment and other papers actually issued by this office and approved by the authorities concerned.

S E R V I C E (Inclusive Dates)		RECORD OF APPOINTMENT					Leave(s)	SEPARATION	REMARKS
		Designation	Status	Station/Place of Assignment	Monthly Salary	Salary Grade & Step Inrement	without	(4)	
From	To		(1)		(2)	(3)	Pay	Date	

Issued in compliance with Executive Order No. 54 dated August 10, 1954, and in accordance with Circular No. 68 dated August 10, 1954 of the System.

Prepared by:

MARY GRACE C. EGIDO, MPA
Administrative Services Officer A

Certified Correct:

FERDINAND S. FERRER, MPA
Department Manager A

Date Issued:

Form No.: **HRD-030-0**