



## PRE-BID CONFERENCE

**Project No. 2020-06: Purchase of Data Loggers & Electric Ground Microphone**

December 10, 2019, 1:30pm

GSCWD Bldg., Boardroom, General Santos City

### MINUTES OF THE PROCEEDINGS

#### I. Attendance

##### **BAC Members**

Ferdinand S. Ferrer, MPA	-	Chairperson
Francisco R. Alolod Jr., CPA	-	Member
Engr. Cornelio T. Turija, Jr	-	Member
Samcelle B. Valenzuela	-	Member
Maritess P. Primaylon	-	Member
Judy Lim-Pasman	-	TWG
John Rey Cawit	-	TWG

##### **BAC Secretariat**

Rauline Kaye F. Autida

##### **Bidders**

Engr. Romar Manang	-	EastAsia Solutions Technologies Corp.
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##### **Absent**

Engr. Rogelio A. Besana, Jr.	-	Vice Chairperson
Engr. Michael Gabales	-	TWG Head
Agnes P. Tampico	-	BAC Secretariat, Head

#### II. Call to Order

The conference was called to order at 1:30 pm and was presided by the BAC Chairperson, Ferdinand S. Ferrer, MPA.

BAC Secretary Rauline Kaye F. Autida went over the attendees. One (1) prospect bidder attended the pre-bid conference, namely: EastAsia Solutions Technologies Corp.

There were no representatives from the Commission on Audit, Kiwanis and PSME who were invited to observe and witness the conduct of the Pre-Bid Conference.

#### III. Highlights of the Proceedings

##### As to the Bidding Process

BAC Member, Mr. Francisco R. Alolod, CPA discussed the following points:

- The Total Approved Budget for the Contract (ABC) is **Two Million Pesos Only (Php 2,000,000.00)**. It is composed of the following:

<b>Lot 1: Calibrated Data Loggers</b>	<b>Php 1,500,000.00</b>
<b>Lot 2: Electronic Ground Microphones</b>	<b>500,000.00</b>
<b>Total Approved Budget of Contract (ABC)</b>	<b>Php 2,000,000.00</b>



- It was discussed to the prospective bidder the two-envelope system and the components for each envelope. The First envelope is composed of the Class A Eligibility & Technical Documents and the second envelope is the Financial component.
- The following are the Class A Eligibility Documents:
  - **Notarized Authority of Signatory**
    - This shall indicate and authorize the name of the authorized representative of the supplier, who will transact with the General Santos City Water District. It must be notarized.
  - **Platinum PhilGEPS Certificate of Registration and Membership (with Annex A)** in accordance with Section 8.5.2 of the IRR
    - In case any of the items are expired, bidder must present copy of the renewed certificate; official receipts or any proof of payment shall not be accepted.
  - **Statement of all its ongoing government and private contracts awarded** but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.
  - **Statement of the bidder's SLCC similar to the contract to be bid**, in accordance with ITB Clause 5.4, within the relevant period as provided in the ITB Clause 12.1(a)(ii)
    - ITB Clause 5.4 states, "The bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1 (a)(ii), a single contract that is similar to this project, equivalent to at least 50% of the ABC. For this purpose, similar contracts shall refer to: Data Logger for Lot 1 & Electronic Ground Microphone for Lot 2.
    - ITB Clause 12.1 (a)(ii) states, "The bidder's SLCC similar to the contract to be bid should have been completed within 5 years prior to the deadline for the submission and receipt of bids.
  - **Net Financial Contracting Capacity (NFCC)** computation in accordance with ITB Clause 5.5 or a committed line of credit from a universal or commercial bank
    - Computation is as presented in the BDS
- Here are the composition of the Technical Documents:
  - **The Bid Security** shall be limited to Bid Securing Declaration or at least one (1) other form in accordance with the following amount;
    - Cash (2% of ABC) = Php 40,000.00
    - Cashier's / Manager's Check issued by a Universal or Commercial Bank (2% of ABC) = Php 40,000.00
    - Bank Draft / guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank. (2% of ABC) = Php 40,000.00
    - Surety Bond (5% of ABC) = Php 100,000.00 valid *until* April 26, 2020 and shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments. Only those bid securities procured from commercial and universal banks shall be allowed.
  - **Conformity with Technical Specifications**, as enumerated and specified in Sections VI and VII of the Bidding Documents
    - Bidder shall photocopy the Technical Specifications Form provided in Section VII in the BDS
    - Bidder shall submit the photocopied Technical Specification Form indicating "comply" per required parameter.
  - **Sworn Statement** in accordance with Section 25.2(a)(iv) of the IRR of RA 9184 and using the form prescribed in Section IX of Bidding Forms

- Must be Notarized
- Proforma found in the Bid Docs
- Additional Requirements
  - For Lot 1: Calibrated Data Loggers
    - Original or computer-generated catalog/brochure.
    - Manufacturer ISO 14001:2004 and 9001:2008 Certificates or its updated versions
    - ISO 9001:2015 Certificate
    - Type Approval Certificate from NTC
    - Data Logger Manual
  - For Lot 2: Electric Ground Microphone
    - Manufacturer ISO 14001:2004 and 9001:2008 Certificates
    - Warranty Certificate.
    - Original or computer-generated company profile/ brochure
    - Authority to bid from the manufacturer
    - Original copy of Operating and Maintenance manual
- Other reminders:
  - Bids that exceed the ABC shall not be accepted.
  - Prospective bidders are instructed to provide one (1) original and four (4) photocopies of the documents for each component. The BAC prefers bid documents be identified with ticklers for easy location of file/s to be evaluated during opening of bids.
  - Other bidders can still join the bidding even if they have not attended the Pre-bid Conference.
  - Deadline of Bids: **December 26, 2019, 12:00nn**; late bids shall be declared “late” and shall not be accepted.

As to the Technical Specifications

Mr. John Rey Cawit discussed the Technical Specifications:

**Lot 1: Calibrated Data Loggers Technical Specifications**

<b>Communications</b>	Programming and Downloading	Via USB/RS232/RS485
	Internal cellular modem	GPRS to manufacturer or user specified FTP site or modem, capable of multiple messages per day, capable of Roaming Sim
	Antenna	Penta band optimised for very low signal sites with External antenna
<b>Sensor Input</b>	Analogue	Internal Pressure Transducer with auto Zero facility
	Digital	One Bi-directional pulse input or two single Uni-directional pulse input. Up to 1000 Hz
<b>Logging Features</b>	Recording Interval	At least capable of recording in 1 minute and 15 minutes interval
	Memory	4GB, Recording can store approximate 1billion readings or better
	Clock	Auto GSM clock correction
	Alarms	Minimum or maximum threshold alarm per channel. alarms can be sent through SMS
<b>Physical</b>	Operating temperature	0°C to 50°C or better
	Protection Classification	IP68 submersible or better



	Power Supply	Internally powered by a battery, minimum of 10 years under normal operating conditions with high capacity double battery
Special features	Included software must be capable but not limited to the following:	Graphical presentation of data
		Logged data values from previous days of recording
	The logger is capable but not limited to the following:	Signal strength test
		Logger can be configure in database/software
		Export data to Excel
		Remote requesting of data on define periods of time
	Secondary logging to allow analysis for shorter logging interval and to be reported remotely	
Additional Features	Number of Channels	2 Channels (1x Internal Pressure, 1x Digital Flow)
	SIM card can be installed without opening the main electronic to protect the IP68 integrity.	
Standard accessories and Additional Requirements (Compliance upon delivery)	<ol style="list-style-type: none"> <li>1. Must include necessary fittings and external antenna</li> <li>2. 1pc Programming Cable</li> <li>3. 3 years data service included</li> </ol>	
Additional Requirements (To be submitted during the opening of bids)	1. Supplier must submit original or computer-generated catalog/brochure.	
	2. The manufacturer should have ISO 14001:2004 and 9001:2008 certificates or its updated versions	
	3. Supplier should have ISO 9001:2015 Certificates	
	4. Supplier should have a Type Approval Certificate from NTC.	
	5. Supplier must provide Data Logger Manual.	
	6. Minimum one (1) year manufacturer's warranty.	
Testing and Software Compatibility (Compliance upon delivery)	In the presence of owner, the necessary field testing are conducted by a qualified technician of the supplier such as installation, commissioning and operation of data logger before acceptance of goods. The data logger must also be compatible with the existing flow meters.	

#### 4.0 Amendment

Addendum No.4	From	To
Invitation to Bid Title	Project 2020-06: Purchase of Data Loggers and Electric Ground Microphone	Project 2020-06: Purchase of <b>Calibrated</b> Data Loggers and <b>Electronic</b> Ground Microphone
VII. Technical Specifications Lot 2: Electronic Ground Microphone - Additional Requirements	a. The manufacturer should have ISO 14001:2004 and 9001:2008 certificate or its upgraded versions.	a. The manufacturer should have ISO 14001:2004 and 9001:2008 certificate <b>or its upgraded versions.</b>



**5.0 Adjournment**

There having no other remaining topic to be discussed, the Pre-Bid Conference was adjourned at 3:00pm.

Prepared by:

**RAULINE KAYE F. AUTIDA**  
*BAC Secretary*

Checked by:

*- absent -*

**AGNES P. TAMPICO**  
*Head, BAC Secretariat*

Reviewed by:

**JOHN REY GAWIT**  
*TWG Member*

*- absent -*

**ENGR. MICHAEL GABALES**  
*Head, TWG*

Attested and approved by:

**FERDINAND S. FERRER, MPA**  
*BAC Chairperson*

In conformity with the Bids and Awards Committee:

*- absent -*

**ENGR. ROGELIO A. BESANA, JR.**  
*Vice Chairperson*

*BAC Members:*

**ENGR. CORNELIO T. TURIJA, JR.**

**SAMCELLE B. VALENZUELA**

**FRANCISCO R. ALOLOD, JR. CPA**

**MARITESS P. PRIMAYLON**