

**GENERAL SANTOS CITY WATER DISTRICT**

E. Fernandez St., Brgy. Lagao, General Santos City

Telephone No.: 552-3824; Telefax No.: 553-4960

Email Address: [gscwaterdistrict@yahoo.com](mailto:gscwaterdistrict@yahoo.com)

## Pre-bid Conference (via Zoom)

### Project No. 2021-08: Purchase of Ultrasonic Clamp-On Flowmeter

January 22, 2021, 1:30pm

GSCWD Bldg., Boardroom, General Santos City

#### MINUTES OF THE PROCEEDINGS

##### I. Attendance (GSCWD)

###### **Bids and Awards Committee**

Ferdinand S. Ferrer, MPA	-	BAC Chairperson
Engr. Rogelio A. Besana, Jr.	-	BAC Vice Chairperson
Engr. Cornelio Turija, Jr.	-	BAC Member
Samcelle B. Valenzuela	-	BAC Member
Maritess P. Primaylon	-	BAC Member
Agnes P. Tampico	-	BAC Secretariat, Head
Rauline Kaye F. Autida	-	BAC Secretariat
Engr. Michael Gabales	-	BAC TWG Head
Judy Lim-Pasman	-	BAC TWG
John Rey Cawit	-	BAC TWG
Edmund Badal	-	BAC TWG

###### **Bidders**

Clyde Olvenia	-	EastAsia
Romar Manang	-	EastAsia
Joseph Lucindo	-	Envirokonsult
Clark Guevarra	-	Envirokonsult
Jerome Salumbides	-	TZ-E

##### II. Call to Order

The conference was called to order at 1:30 pm and was presided by the BAC Chairperson, Mr. Ferdinand S. Ferrer, MPA.

BAC Secretary Rauline Kaye F. Autida went over the attendees. Three (3) prospect bidders attended the pre-bid conference, namely: EastAsia, Envirokonsult and TZ-E.

There were no representatives from the Commission on Audit, Kiwanis and PSME who were invited to observe and witness the conduct of the Pre-Bid Conference.

##### III. Highlights of the Proceedings

###### As to the Bidding Process

The Pre-bid Conference was conducted via webcasting (Zoom). BAC Member, Samcelle Valenzuela, discussed the following points:

- The Total Approved Budget for the Contract (ABC) is **One Million Three Thousand Pesos Only (Php 1,300,000.00)**.
- It was discussed to the prospective bidder the two-envelope system and the components for each envelope. The first envelope is Technical Component Envelope & the second is the Financial Component Envelope. Checklist for the components for each envelope is provided in Section 8 of the BDS.



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- The following are the components for each envelope:

**A. TECHNICAL COMPONENT ENVELOPE****Class "A" Documents****A.1 Legal Documents**

- (a) **Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);** or Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, and

Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; and

Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

**Note:** In case any of the items are expired (except for Mayor's Permit), bidder must present copy of the renewed certificate; official receipts or any proof of payment shall not be accepted.

**A. 2 Technical Documents**

- (b) **Statement of the prospective bidder of all its ongoing government and private contracts,** including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and

- (c) **Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid,** except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and

**Note:** ITB Clause 5.4 states, "The bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1 (a)(ii), a single contract that is similar to this project, equivalent to at least 50% of the ABC. For this purpose, similar contracts shall refer to: *Ultrasonic Clamp-On Flowmeter*."

ITB Clause 12.1 (a)(ii) states, "The bidder's SLCC similar to the contract to be bid should have been completed within *five (5) years* prior to the deadline for the submission and receipt of bids."

- (d) **Original copy of Bid Security.** If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration; and

**Note:** **The Bid Security** shall be limited to Bid Securing Declaration or at least one (1) other form in accordance with the following amount;

- Cash (2% of ABC) = Php 26,000.00
- Cashier's / Manager's Check issued by a Universal or Commercial Bank (2% of ABC) = Php 26,000.00
- Bank Draft / guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank. (2% of ABC) = Php 26,000.00
- Surety Bond (5% of ABC) = Php 65,000.00 valid *until* June 4, 2021 and shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments. Only those bid securities procured from commercial and universal banks shall be allowed.



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(e) **Conformity with the Technical Specifications**, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and

**Note:** Bidder shall photocopy the provided GSCWD Technical Specifications in BDS Sec. VII  
Bidder shall indicate "comply" per required parameter as their statement of compliance  
Bidder shall provide the necessary supporting documents for the additional requirements stated in the Technical Specifications  
*If not, ground for disqualification*

(f) **Original duly signed Omnibus Sworn Statement (OSS)**; and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

**Note:** Must be Notarized  
Proforma found in the Bid Docs  
Must be filled out properly

**A. 3 Financial Documents**

(g) **The Supplier's audited financial statements**, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than **two (2) years** from the date of bid submission; and

(h) **The prospective bidder's computation of Net Financial Contracting Capacity (NFCC)**; or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

**B. FINANCIAL COMPONENT ENVELOPE**

(a) Original of duly signed and accomplished Financial Bid Form; and

(b) Original of duly signed and accomplished Price Schedule(s)

## ○ Other reminders:

- Bids that exceed the ABC shall not be accepted.
- Prospective bidders are instructed to provide **one (1) original and three (3) copies** of the documents for each component. The BAC prefers bid documents be identified with ticklers for easy location of file/s to be evaluated during opening of bids.
- Other bidders can still join the bidding even if they have not attended the Pre-bid Conference.
- Bid shall be submitted to GSCWD for Opening of Bids on **February 4, 2021 at 12:00nn**; late bids shall be declared "late" and shall not be accepted.

**As to ELECTRONIC BID SUBMISSION**

*Based on GPPB Resolution No. 09-2020, dated 7 May 2020*

**SUBMISSION AND RECEIPT OF BIDS**

1. **Bidding Documents** must be in **Two (2) password protected compressed archive files** which shall be submitted simultaneously, the **first shall contain the Technical Component (Legal, Technical & Financial Documents)** and the **second shall contain the Financial Component** of the bid. Deadline and submission of bid for **Project 2021-08: Purchase of Ultrasonic Clamp-On Flowmeter** is **February 4, 2021 at 12nn**. Bids shall be emailed at: [gscwdprocurement@yahoo.com](mailto:gscwdprocurement@yahoo.com). **Kindly secure confirmation from the recipient.**

**Note:**

A. Kindly compress the required documents into one file.

B. Kindly use the following format for your electronic bid:

**[Company name] Technical Component [part 1, part 2 (if applicable)]**

**[Company name] Financial Component**

c. Bidders who opt to submit bid documents online shall also submit required hard copies to the General Santos City Water District.





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2. **Bidding Documents not in compressed** archive folders and are **not password protected**, shall be **rejected**. However, bid files **not properly compressed** and **password-protected**, as required in the Bidding Documents, shall be **accepted**, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall **assume no responsibility** for the misplacement of the contents of the improperly compressed or password-protected folder, or for its premature opening.

**MODIFICATION OF BIDS**

If a bidder modifies its Bid, it shall not be allowed to retrieve its original Bid, but shall only be allowed to send another Bid equally secured and properly identified. In the case of electronic submission, to be labeled as a “**modification**,” of the one previously submitted. The time indicated in the latest Bid receipt page generated shall be the official time of submission. Bids submitted after the **deadline shall not be accepted**.

**BID OPENING**

The passwords for accessing the **Bidding Documents** will be disclosed by the Bidders only **during the actual bid opening** which may be done in **person or face-to-face through videoconferencing, webcasting or similar technology**.

**As to the Technical Specifications**

The following are discussed by John Rey Cawit:

<b>SPECIFICATIONS</b>	
Type of application	: Fixed Type Non-Intrusive
Fluid	: Potable Water
Measure Quantities	: Volumetric Flowrate, Mass Flowrate, Flow Velocity
Measuring Principle	: Transit time method using ultrasonic method. Can switch automatically to Doppler or Noise trek mode without changing the measuring setup
Flow Velocity	: 0.01 – 25m/s
Pipe Sizes	: 250mm or lower – 2450 or higher
Process Interface	: Modbus RTU
Transducer Coupling	: Must be permanent solid and not Paste or Grease
Repeatability	: $\pm 0.15\%$ of reading $\pm 0.005\text{m/s}$
Accuracy	: $\pm 1\%$ of reading $\pm 0.005\text{m/s}$
Measuring Input	: 2 Channels
Measurement	: Bidirectional
Multi-Layer Pipes	: Up to three (3) materials taken into consideration
Ingress Protection (Main unit)	: IP 66
Ingress Protection (Transducer)	: IP 68
Operating Temperature	: -10 to 60°C
Power Supply	: AC 220-230 V
Communication Interface	: LAN and USB
Display	: 128 x 64 dots with backlight
Diagnostic Functions	: sound speed, signal amplitude, signal-noise ratio (SNR), signal-coherent-Noise-Ratio (SCNR)
Output	: 2 analogue 4-20mA, and 2 Digital pulse
Data transfer	: Display measured data in table



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software must capable but not limited to the following functions:	Display measured data in graph
	Export text file
	Enter remarks
	Compatible with windows base platforms
Memory	: Must have built in data logger capable of storing data. 800,000 measured values
Temperature compensation	: corresponding to the recommendation in ANSI/ASME MFC-5.1-2011
Software Installer and USB for downloading stored data	
Supplied with mounting cover SS316 to avoid tampering and Vandalism	
220-230 Vac (with Uninterruptible Power supply – max 2 hours)	
<b>OTHER REQUIREMENTS:</b>	
a. The manufacturer should have ISO 17025 and 9001:2008 Certificate or its latest.	
b. The supplier must submit original or computer-generated company profile/ brochure and ISO 9001:2015 certificate	
c. Must submit Certificate of Calibration, it shall not be included as additional requirement. The Certificate shall only be presented during the conduct of post-qualification of the lowest bidder.	
d. Must submit warranty certificate	
e. Supplier should submit an original or computer-generated copy of Operating and Maintenance manual.	
f. Supplier must have Manufacturer's Authorization Certificate specific to this project. (compliance during opening of bids)	
g. Minimum manufacturer's warranty of one (1) year from date of commissioning.	
h. In the presence of the owner, the necessary field testing are conducted by a qualified technician of the supplier such as installation and operation of the flow meter before acceptance of goods.	
<b>DELIVERY TERMS:</b>	
- 60 Calendar Days	

**4.0 Adjournment**

There having no other remaining topic to be discussed, the Pre-Bid Conference was adjourned at 3:30pm.

Prepared by:

**RAULINE KAYE F. AUTIDA**  
BAC Secretary

Checked by:

**AGNES P. TAMRICO**  
Head, BAC Secretariat

Reviewed by:

  
**JOHN REY CAWIT**  
Technical Working Group  
**ENGR. MICHAEL GABALES**  
Head, TWG

Attested and approved by:

  
**FERDINAND S. FERRER, MPA**  
BAC Chairperson



Republic of the Philippines  
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GPM-032-2

In conformity with the Bids and Awards Committee:

**ENGR. ROGELIO A. BESANA, JR.**  
*Vice Chairperson*

**MARICELLE B. VALENZUELA**  
*BAC Member*

**ENGR. CORNELIO T. TURIJA, JR.**  
*BAC Member*

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**MARITESS P. PRIMAYLON**  
*BAC Member*