

PROJECT TITLE  
**RENTAL OF SIX (6) UNITS MULTICAB PASSENGER TYPE VEHICLE WITH DRIVERS**

OWNER  
**GENERAL SANTOS CITY WATER DISTRICT**

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**TECHNICAL SPECIFICATIONS**

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**General Scope**

The project covers the rental of Six (6) units Passenger Type Vehicle with individual drivers to be used for the transportation of personnel, materials and equipment in conducting maintenance and other related official activities as determined by GSCWD.

1. The SUPPLIER shall provide six (6) units Multicab Passenger Type Vehicle with Professional Licensed Drivers who have at least three-year driving experience of 4-wheel vehicle and with an age not less than 21 years old. The SUPPLIER shall provide the following:
  - 1.1 Bio-data of each driver;
  - 1.2 Photocopy of the individual Driver's License;
  - 1.3 Photocopy of the Certificate of Registration (CR) per vehicle;
  - 1.4 Official Receipt (OR) per vehicle; and
  - 1.5 Franchise from LTFRB for each vehicle
2. The PROCURING ENTITY shall provide fuel per vehicle subject to liquidation based on daily kilometer travelled. The SUPPLIER shall be responsible for the repair and maintenance of the vehicles and shall provide spare parts, tires, oil, lubricants and other supplies. Renewal of necessary licenses shall be shouldered by the SUPPLIER.
3. In case of vehicular accidents that involve GSCWD employee/s authorized by management as passenger of the said vehicle, damages arising thereof shall be the sole responsibility of the SUPPLIER. Penalties incurred due to violation of traffic rules and regulations shall also be at the expense of the SUPPLIER.
4. The SUPPLIER shall provide immediate replacement of the unit in case the rented vehicle breaks down. Failure of the SUPPLIER to provide immediate replacement within one (1) hour shall have a penalty equivalent to the number of hours delayed multiplied by the hourly rate. One day of duty shall be equivalent to eight (8) working hours.
5. In case of urgency of service beyond eight (8) hours and on Saturdays, Sundays and holidays, the SUPPLIER shall provide such service vehicle at the



rate per hour based on the rental fee. However, a fraction less than an hour shall not be considered. Refusal to provide services during overtime shall have a penalty equivalent to the number of hours intended for the overtime multiplied by the hourly rate.

6. The SUPPLIER shall provide clothing uniform and IDs to their respective drivers for proper identification. The required size of the ID should be 3.0" x 4.0" with 2" x 2" ID picture. These shall be worn during the Driver's time of duty. Proper uniform includes wearing of Supplier issued uniform with logo, long pants, and shoes.

Non-wearing of proper uniform and IDs will incur a penalty of One Hundred and Fifty Pesos (Php150.00)/HV per service driver per day.

7. The SUPPLIER shall provide signage "GSCWD SERVICE" (6"x12") to be installed during Driver's time of duty.
8. The SUPPLIER shall require each driver to have the following:
  - 8.1 Mobile phones while on duty;
  - 8.2 Watch; and
  - 8.3 Flashlight

Failure to bring active mobile phones while on duty shall incur a penalty of Two Hundred Pesos (Php200.00)/HV per service driver per day.

9. It is expressly understood and agreed that the PROCURING ENTITY may, at any time, request for the immediate replacement of any driver or vehicle of the SUPPLIER for any justifiable reason.
10. The PROCURING ENTITY hereby covenants to pay the supplier, in consideration of the provisions of the goods/services and the remedying of defects therein, every 15<sup>th</sup> day and 30<sup>th</sup> day of the month for a period of one year during the effective of the contract, and upon presentation of billing or Statement of Account by the SUPPLIER.
11. The SUPPLIER shall ensure that all six (6) units' vehicles are operational and with a service driver as needed by the PROCURING ENTITY. In this connection, The PROCURING ENTITY or its officers and representatives shall have the right to inspect the drivers of the SUPPLIER to determine the quality and acceptability of the services rendered. On the other hand, the SUPPLIER shall also coordinate with the PROCURING ENTITY of any issues or activities in relation to the hired vehicles and their service drivers.

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