



Pre-bid Conference (via Zoom)

Project No. 2021-23: Installation of 500mmØ Steel Transmission Pipelines & Other Appurtenances at P. Cabuay, Brgy. Sinawal

Project No. 2021-24: Installation of 300mmØ Steel Transmission Pipelines & Other Appurtenances at Nat'l Highway, Brgy. Katanggawan to Brgy. Lagao

August 6, 2021, 1:30pm

GSCWD Bldg., Boardroom, General Santos City

MINUTES OF THE PROCEEDINGS

I. Attendance

Bids and Awards Committee (GSCWD Office & Zoom)

Ferdinand S. Ferrer, MPA	-	BAC Chairperson
Engr. Rogelio A. Besana, Jr.	-	BAC Vice Chairperson
Engr. Cornelio Turija, Jr.	-	BAC Member
Samcelle B. Valenzuela	-	BAC Member
Maritess P. Primaylon	-	BAC Member
Engr. Michael Gabales	-	BAC TWG, Head
Engr. Ma. Celia N. Dandan	-	BAC TWG
Engr. Rolly Gunday	-	BAC TWG
Agnes P. Tampico	-	BAC Secretariat, Head
Rauline Kaye F. Autida	-	BAC Secretariat

Bidders (via Zoom)

Reynaldo A. Espiritu	-	LHE Construction
Bob Kenneth Garcia	-	J3 Cube Construction
Chemberlyn Bihag	-	NJG Construction
Edward Parojinog	-	Baytorr Construction
John Valdez	-	Dumalag Construction

Absent

Judy Lim-Pasman	-	BAC TWG
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II. Call to Order

The conference was called to order at 1:30 pm and was presided by the BAC Chairperson, Ferdinand S. Ferrer, MPA.

BAC Secretary Rauline F. Autida went over the attendees. Five (5) prospect bidders attended the pre-bid conference, namely: LHE Construction, J3 Cube Construction, NJG Construction, Baytorr Construction, Dumalag Construction.

There were no representatives from the Commission on Audit, Kiwanis and PICE who were invited to observe and witness the conduct of the Pre-Bid Conference.

III. Highlights of the Proceedings

As to the Bidding Process

The Pre-bid Conference was conducted via webcasting (Zoom). BAC Member Engr. Rogelio A. Besana, Jr. discussed the following points:



- The Total Approved Budget for the Contract (ABC) for:
 - Project 2021-23: **Two Million Four Hundred Forty Six Thousand Five Hundred Sixty One & 95/100 Pesos Only (Php 2,446,561.95)**
 - Project 2021-24: **Four Million Five Hundred Twenty One Thousand Three Hundred Forty Nine & 08/100 Pesos Only (Php 4,521,349.08)**
- It was discussed to the prospective bidder the two-envelope system and the components for each envelope. The first envelope is Technical Component Envelope & the second is the Financial Component.
- The following are the components for each envelope:

A. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

A.1 Legal Documents

- (a) **Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);** or Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, and
Note: In case any of the items are expired (except for Mayor's Permit), bidder must present copy of the renewed certificate; official receipts or any proof of payment shall not be accepted.

A.2 Technical Documents

- (b) **Statement of the prospective bidder of all its ongoing government and private contracts,** including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. *The sum of all outstanding works shall be reflected;* and
- (c) **Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid,** in accordance with BDS Clause 5.4
Note: The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.

For this purpose, similar contracts shall refer to contracts which have the same major categories of work.

Bidders shall include in their bids:

- 1.A photocopy of Single Largest Completed Contract or Purchase Order;
- 2.Notice of Award and /or Notice to Proceed
- 3.Project Owner's Certificate of Final Acceptance issued by the Owner other than the Contractor or the Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory. In case of contracts with the private sector, an equivalent document shall be submitted.

Similar contract shall refer in INSTALLATION OF STEEL TRANSMISSION PIPELINES in any Government or Private Institution from the date of submission and receipt of bids within 5 years.

BDS Clause 12.1(a)(iii)

The bidder's SLCC similar to the contract to be bid should have been completed within five (5) years prior to the deadline for the submission and receipt of bids.

- (d) **Philippine Contractor's Accreditation Board (PCAB) License**
Note: BDS Clause 12. 1 states, "Valid PCAB License Small B shall be submitted as part of the Class A Legal Documents and shall be unexpired upon submission.



- (e) **The Bid Security** shall be limited to Bid Securing Declaration (must be Notarized) or at least one (1) other form in accordance with the following amount:

Other Forms	2021-23	2021-24
Cash (2% of ABC)	48,931.23	90,426.98
Cashier's / Manager's Check issued by a Universal or Commercial Bank (2% of ABC)	48,931.23	90,426.98
Bank Draft / guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank. (2% of ABC)	48,931.23	90,426.98
Surety Bond (5% of ABC); valid <i>until</i> December 19, 2021, it shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments	122,328.09	226,067.45

- (f) **Project Requirements**, include:

- a) Organizational Chart
 b) List of Contractors Personnel

Note: ITB BDS clause 12.1(b)(ii.2)

“The minimum work experience requirements for key personnel are the following:

Quantity	Description
1	Project Engineer
1	Safety Officer
1	Foreman
2	Welder
4	Skilled Worker (NC II)
6	Laborer / Helper

Note: Bidders who opt to bid for GSCWD Project 2021-23 and 2021-24, must provide a certification (notarized) that the key personnel listed herewith is different for both projects.

The contractor's personnel must be professionals that are supported with corresponding licenses.

Personnel in the Organizational chart must hold a maximum of two (2) positions/responsibilities only.”

- c) List of Contractors Equipment

Note: ITB BDS clause 12.1(b)(iii.3)

The minimum major equipment requirements are the following:

Quantity	Description
1	Backhoe
1	Concrete Cutter
1	Engine Driven Welding Machine
1	Jackhammer
1	Boom Truck
1	Hauling Truck
1	Water Truck
1	Hydrotesting Equipment
2	Oxy-Acetylene Cutting Outfit
2	Power Brush / Grinder
2	Blinker Warning Light
1	Tamping Rammer
1	Concrete Vibrator

Note: Bidders who opt to bid for GSCWD Project 2021-23 and 2021-24, must provide a certification (notarized) that the minimum equipment required as listed herewith is different for both projects.



The contractor shall be required to include the list of their equipment in the technical documents and specify whether the same is leased or owned. If leased, the Contractor shall provide a Memorandum of Agreement. If owned, shall provide Official receipts, Purchase Order or OR CR.

- (g) **Original duly signed Omnibus Sworn Statement (OSS)**; and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Note: Must be Notarized
Proforma found in the Bid Docs
Must be filled out properly

A.3 Financial Documents

- (h) **Audited Financial Statements**

The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which **should not be earlier than two (2) years from the date of bid submission.**

- (i) **The prospective bidder's computation of Net Financial Contracting Capacity (NFCC)** computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA 9184.

B. FINANCIAL COMPONENT ENVELOPE

- 1) Original of duly signed and accomplished Financial Bid Form
- 2) Original of duly signed Bid prices in the Bill of Quantities
- 3) Duly accomplished Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid, and
- 4) Cash flow by quarter

OTHER REMINDERS

- Bids that exceed the ABC shall not be accepted.
- Prospective bidders are instructed to provide **one (1) original and two (2) copies** of the documents for each component. The BAC prefers bid documents be identified with ticklers for easy location of file/s to be evaluated during opening of bids.
- Other bidders can still join the bidding even if they have not attended the Pre-bid Conference.
- Bid Documents submitted in the GSCWD office shall be accepted, however the conduct of Opening of Bids shall be via Zoom.
- Bid shall be submitted to GSCWD for Opening of Bids on **August 19, 2021 at 12:00nn**; late bids shall be declared "late" and shall not be accepted.
- After determining compliance with the requirements in the first envelope, the BAC shall forthwith open the second bid envelope of each remaining eligible bidder whose first bid envelope was rated "**PASSED**".
- In case one or more of the requirements in the second envelope of a particular bid is missing, incomplete or patently insufficient, and/or if the submitted total bid price exceeds the ABC, the BAC shall rate the bid concerned as "**FAILED**".
- The BAC or the Procuring Entity shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid, or for its premature opening. Also, this act shall be subject for **ineligibility or disqualification.**
- All forms must be properly filled out (project no., project name, etc.) and be addressed to:

Ferdinand S. Ferrer, MPA
BAC Chairperson
General Santos City Water District
E. Fernandez St., Brgy. Lagao, GSC



As to ELECTRONIC BID SUBMISSION

Based on GPPB Resolution No. 09-2020, dated 7 May 2020

SUBMISSION AND RECEIPT OF BIDS

1. **Bidding Documents** must be in **Two (2) password protected compressed archive files** which shall be submitted simultaneously, the **first shall contain the Technical Component (Legal, Technical & Financial Documents)** and the **second shall contain the Financial Component** of the bid. Deadline and submission of the bid is **August 19, 2021 at 12nn**. Bids shall be emailed at: gscwdprocurement@yahoo.com. Kindly secure confirmation from the recipient.

Note:

- A. Please make sure that the files are readable and in pdf format.
- B. Kindly compress the required documents into one file.
- C. Please use the following format for your electronic bid:
[Company name] Technical Component [part 1, part 2 (if applicable)]
[Company name] Financial Component
- D. Bidders who opt to submit bid documents online shall also submit required hard copies to the General Santos City Water District.

2. **Bidding Documents not in compressed** archive folders and are **not password protected**, shall be **rejected**. However, bid files **not properly compressed** and **password-protected**, as required in the Bidding Documents, shall be **accepted**, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall **assume no responsibility** for the misplacement of the contents of the improperly compressed or password-protected folder, or for its premature opening.

MODIFICATION OF BIDS

If a bidder modifies its Bid, it shall not be allowed to retrieve its original Bid, but shall only be allowed to send another Bid equally secured and properly identified. In the case of electronic submission, to be labeled as a “**modification**,” of the one previously submitted. The time indicated in the latest Bid receipt page generated shall be the official time of submission. Bids submitted after the **deadline shall not be accepted**.

BID OPENING

The passwords for accessing the **Bidding Documents** will be disclosed by the Bidders only **during the actual bid opening** which may be done in **person or face-to-face through videoconferencing, webcasting or similar technology**.

As to the Technical Specifications

Engr. Ma. Celia N. Dandan elaborately discussed the Technical Specifications. Same can be found in Section VII of the Bidding Documents.

IV. Adjournment

There having no other remaining topic to be discussed, the Pre-Bid Conference was adjourned at 3:00pm.



Prepared by:

RAULINE KAYE F. AUTIDA
BAC Secretary

Checked by:

AGNES P. TAMPICO
Head, BAC Secretariat

Reviewed by:

ENGR. MA. CELIA N. DANDAN
Technical Working Group

ENGR. MICHAEL GABALES
Head, TWG

Attested and approved by:

FERDINAND S. FERRER, MPA
BAC Chairperson

In conformity with the Bids and Awards Committee:

ENGR. ROGELIO A. BESANA, JR.
Vice Chairperson

ENGR. CORNELIO T. TURIJA, JR.
BAC Member

SAMCELLE B. VALENZUELA
BAC Member

MARITESS P. PRIMAYLON
BAC Member