



Pre-bid Conference (via Zoom)

Project No. 2021-31 (Re-bid): Purchase of Hyperconverge Infrastructure (HCI) Technology Solution

November 18, 2021, 1:30pm
GSCWD Bldg., Boardroom, General Santos City

MINUTES OF THE PROCEEDINGS

I. Attendance

Bids and Awards Committee (via Zoom)

Ferdinand S. Ferrer, MPA	-	BAC Chairperson
Engr. Cornelio Turija, Jr.	-	BAC Member
Maritess P. Primaylon, MPA	-	BAC Member
Samcelle B. Valenzuela, MPA	-	BAC Member
Agnes P. Tampico, MPA	-	BAC Secretariat, Head
Mira Jean G. Fuentes	-	BAC Secretariat
Rauline Kaye F. Autida	-	BAC Secretariat
Engr. Michael Gabales	-	BAC TWG Head
Phyll Fragata	-	BAC TWG

Observer

Marivic Reston, CPA	-	Commission on Audit
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Bidders (via Zoom)

Michelle Sanchez	-	SSI
Jovert Lumbao	-	SSI
Kim Batilo	-	SSI
Michael Gayo	-	Microgenesis
Neil Patrick Cabrera	-	Microgenesis
Jamie	-	Microgenesis
Neilbert Tan	-	Microgenesis
Analiezal Lao	-	Microgenesis
Nelly Sia-Agabin	-	Digital Interface
Dustin Catro	-	Millennial Comp Tech
John Robert Alvar	-	Millennial Comp Tech
Nadz Yanga	-	ePLDT
Joenicks Mangalop	-	ePLDT

Absent

Engr. Rogelio A. Besana, Jr.	-	BAC Vice Chairperson
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II. Call to Order

The conference was called to order at 1:30 pm and was presided by the BAC Chairperson, Mr. Ferdinand S. Ferrer, MPA.

BAC Secretary Mira Jean Fuentes went over the attendees. Five (5) prospect bidders attended the pre-bid conference, namely: SSI, Microgenesis, Digital Interface, Millennial Comp Tech, and ePLDT.



There was one representative from Commission on Audit. However, there were no representatives from the Commission on Audit, Kiwanis and PSME who were invited to observe and witness the conduct of the Pre-Bid Conference.

III. Highlights of the Proceedings

As to the Bidding Process

The Pre-bid Conference was conducted via webcasting (Zoom). BAC Member, Engr. Cornelio Turija, Jr., discussed the following points:

- The Total Approved Budget for the Contract (ABC) is **Eight Million Pesos Only (Php 8,000,000.00)**.
- It was discussed to the prospective bidder the two-envelope system and the components for each envelope. The first envelope is Technical Component Envelope & the second is the Financial Component Envelope. Checklist for the components for each envelope is provided in Section 8 of the Philippine Bidding Document.
- The following are the components for each envelope:

A. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

A.1 Legal Documents

(a) **Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);** or Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, and

Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; and

Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Note: In case any of the items are expired, bidder must present copy of the renewed certificate; official receipts or any proof of payment shall not be accepted, except for Mayor's Permit.

A.2 Technical Documents

(b) **Statement of the prospective bidder of all its ongoing government and private contracts**, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. **The sum of all outstanding works shall be reflected;** and

(c) **Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid**, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and

- ITB 5.3: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the **ABC**.
- ITB 10.2: The Bidder's SLCC as indicated in ITB Clause 5.3 should have been completed within **5 years** prior to the deadline for the submission and receipt of bids.
- BDS ITB 5.3: For this purpose, contracts similar to the Project shall be:
 - **Supply & Delivery of IT Equipment Projects or Infrastructure**
 - Completed within **5 years** prior to the deadline for the submission and receipt of bids.

(d) **Original copy of Bid Security**. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of **Notarized Bid Securing Declaration**; and



Note: The **Bid Security** shall be limited to Bid Securing Declaration **or** at least one (1) other form in accordance with the following amount;

- Cash (2% of ABC) = Php 160,000.00
- Cashier's / Manager's Check issued by a Universal or Commercial Bank (2% of ABC) = Php 160,000.00
- Bank Draft / guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank. (2% of ABC) = Php 160,000.00
- Surety Bond (5% of ABC) = Php 400,000.00 valid *until* April 1, 2022 and shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments.

(e) **Conformity with the Technical Specifications**, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and

Note: Bidder shall **photocopy** the provided GSCWD Technical Specifications in BDS Sec. VII

Bidder shall indicate "**comply**" per required parameter as their statement of compliance.

Bidder shall provide the necessary supporting documents for the additional requirements stated in the Technical Specifications.

If not, ground for disqualification.

(f) **Original duly signed Omnibus Sworn Statement (OSS)**; and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Note: Must be Notarized

Proforma shall be given along with the bid docs.

Must be filled out properly

A.3 Financial Documents

(g) **The Supplier's audited financial statements**, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than **two (2) years** from the date of bid submission; and

(h) **The prospective bidder's computation of Net Financial Contracting Capacity (NFCC)**; or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

B. FINANCIAL COMPONENT ENVELOPE

(a) Original of duly signed and accomplished Financial Bid Form; and

(b) Original of duly signed and accomplished Price Schedule(s)

○ Other reminders:

- Bids that exceed the ABC shall not be accepted.
- Prospective bidders are instructed to provide **one (1) original and two (2) copies** of the documents for each component. The BAC prefers bid documents be identified with ticklers for easy location of file/s to be evaluated during opening of bids.
- Other bidders can still join the bidding even if they have not attended the Pre-bid Conference.
- Bid shall be submitted to GSCWD for Opening of Bids on **December 1, 2021 at 12:00nn**; late bids shall be declared "late" and shall not be accepted.
- For queries and concerns, please e-mail us at gscwdprocurement@yahoo.com
- After determining compliance with the requirements in the first envelope, the BAC shall forthwith open the second bid envelope of each remaining eligible bidder whose first bid envelope was rated "PASSED".



- In case one or more of the requirements in the second envelope of a particular bid is missing, incomplete or patently insufficient, and/or if the submitted total bid price exceeds the ABC, the BAC shall rate the bid concerned as “FAILED”.
- The BAC or the Procuring Entity shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid, or for its premature opening. Also, this act shall be subject for **ineligibility or disqualification**.
- All forms must be properly filled out (project no., project name, etc.) and be addressed to:
Ferdinand S. Ferrer, MPA
BAC Chairperson
General Santos City Water District
E. Fernandez St., Brgy. Lagao, GSC

As to ELECTRONIC BID SUBMISSION

Based on Instruction to Bidders (Section 15), the bidder shall submit an electronic copy of its bid, which must be digitally signed.

An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, automatically disqualified.

Based on GPPB Resolution No. 09-2020, dated 7 May 2020

SUBMISSION AND RECEIPT OF BIDS

1. **Bidding Documents** must be in **Two (2) password protected compressed archive files** which shall be submitted simultaneously, the **first shall contain the Technical Component (Legal, Technical & Financial Documents)** and the **second shall contain the Financial Component** of the bid. Deadline and submission of bid for this Project is **December 1, 2021 at 12nn. Bids shall be emailed at: gscwdprocurement@yahoo.com**. Kindly secure confirmation from the recipient.

Note:

- A. Please make sure that the files are readable and in pdf format.
- B. Kindly compress the required documents into one file.
- C. Kindly use the following format for your electronic bid:
[Company name] Technical Component [part 1, part 2 (if applicable)]
[Company name] Financial Component
- D. Bidders who opt to submit bid documents online shall also submit required hard copies to the General Santos City Water District.

2. **Bidding Documents not in compressed** archive folders and are **not password protected**, shall be **rejected**. However, bid files **not properly compressed** and **password-protected**, as required in the Bidding Documents, shall be **accepted**, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall **assume no responsibility** for the misplacement of the contents of the improperly compressed or password-protected folder, or for its premature opening.

MODIFICATION OF BIDS

If a bidder modifies its Bid, it shall not be allowed to retrieve its original Bid, but shall only be allowed to send another Bid equally secured and properly identified. In the case of electronic submission, to be labeled as a **“modification,”** of the one previously submitted. The time indicated in the latest Bid receipt page generated shall be the official time of submission. Bids submitted after the **deadline shall not be accepted**.

BID OPENING

The passwords for accessing the **Bidding Documents** will be disclosed by the Bidders only **during the actual bid opening** which may be done in **person or face-to-face through videoconferencing, webcasting or similar technology**.



As to Clarifications

- Ms. Nadz Yanga inquired for the similar contract in SLCC of this project since last bidding they did not pursue on submitting their bid for the reason that the similar contract requirement was Hyperconverge Infrastructure Technology Solution.
 - Engr. Michael Gabales clarified that the contracts similar to this Project shall be **Supply & Delivery of IT Equipment Projects or Infrastructure.**

As to the Technical Specifications

The Technical Specifications were discussed by Mr. Phyll Fragata. The same can be found in Section VII of the bidding documents.

As to Clarifications

Suppliers Query	BAC / TWG Response
<p>Neilbert Patrick Cabrera – Microgenesis He cited the Technical Specification 2.2.5 “Setup and configure / re-configure of other / existing data center equipment ..., interoperability configuration of the existing GSCWD setup”. Will the list of inventory for hardware be available for bidders? Will the migration of existing GSCWD application be included in the services that will be provided by the winning bidder? Will if the information about existing applications be shared? Will the information about existing applications be shared beforehand, to check the compatibility?</p>	<p>Engr. Michael Gabales – TWG Head Only the allowable available needed information can be shared. Yes. Yes, existing applications shall be shared during actual installation since the main purpose of this project is for the existing applications. As per checking, the applications are compatible for HCI.</p>
<p>Jamie Cerrero – Microgenesis For 1.1.2 Networking Switch Requirement, may we clarify if the requirement for the "Single Mode SFP" is referring to 1G or 10G? Also, how many transceivers are we requiring?</p>	<p>Phyll Fragata – TWG Member Eight (8) transceivers</p>
<p>Jovert Lumbao – SSI Is the current set-up for servers were in physical or virtual? How many existing servers does the office have? For the network, is it in 10G or 1G?</p>	<p>Engr. Michael Gabales – TWG Head Physical. Two (2) servers. Phyll Fragata – TWG Member We currently have 1G but we are planning to change it to 10G to match with the HCI.</p>
<p>Dustin Catro - Millenial Comp Tech Are we allowed to use other hypervisor considering all other items are capable?</p>	<p>Engr. Michael Gabales – TWG Head For compatibility concerns and end-users' ease of use, the approved technical specification shall govern.</p>
<p>Jamie Cerrero – Microgenesis Does this include uplink and downlinks?</p>	<p>Engr. Michael Gabales – TWG Head Yes.</p>



For the subitem "Cables and Transceivers should be included", does the cable refer to fiber patch cords? If yes, what is the length of fiber patch cord required?	Phyll Fragata – TWG Member Yes. Firewall to Core Switch – 2m
Neilbert Tan – Microgenesis For the fiber patch cord, does it mean we have to provide the 100m cable? How many transceivers are needed?	Phyll Fragata – TWG Member No. The cable that should be provided are just those between the core switches, approximately 2m. 8pcs – 10G Transceiver
Michelle Sanchez – SSI Are there only two applications be migrated to HCI? Are we allowed to make a quick presentation of our solution before we submit our bid?	Engr. Michael Gabales – TWG Head There are at least four (4) since we are currently developing other applications. Ferdinand S. Ferrer, MPA – BAC Chairperson Since the bidding is ongoing, product presentation is no longer needed.
Neilbert Patrick Cabrera – Microgenesis Can you share with us what are we going to expect during the migration?	Engr. Michael Gabales – TWG Head All existing application will be migrated by the GSCWD but operating systems and virtual machines shall be installed by the winning bidder and shall ensure that HCI and all accessories are working as intended.

4.0 Addendum

This Addendum No. 13 is issued to modify or amend items. This shall form as an integral part of the Bid Documents for **Project No. 2021-31 (Re-bid): Purchase of Hyperconverge Infrastructure (HCI) Technology Solution.**

Amendment	From	To
Technical Specification	1.1.1 Hardware Requirements Storage Controller: <ul style="list-style-type: none"> • Hardware RAID controller • Supports RAID 0,1,5,6,10,50,60 • Bandwidth: min. 12 GB/s SAS, 16 GB/s SATA • Cache: min. 4 GB • Solid State Drive(SSD) Compatible • Rapid Parity Initialization (RPI) 	1.1.1 Hardware Requirements Storage Controller: <ul style="list-style-type: none"> • Hardware RAID controller • Supports RAID 0,1,5,6,10,50,60 • Bandwidth: min. 12 GB/s SAS, 6 GB/s SATA • Cache: min. 4 GB • Solid State Drive(SSD) Compatible • Rapid Parity Initialization (RPI)

5.0 Adjournment

There having no other remaining topic to be discussed, the Pre-Bid Conference was adjourned at 3:30pm.




Prepared by:


MIRA JEAN G. FUENTES
BAC Secretary

Checked by:

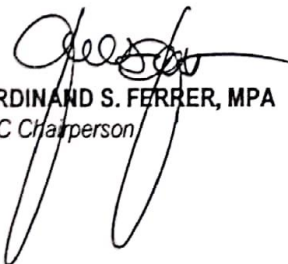

AGNES P. TAMPICO, MPA
Head, BAC Secretariat

Reviewed by:


PHYLL ERAGATA
Technical Working Group


ENGR. MICHAEL GABALES
Head, TWG

Attested and approved by:


FERDINAND S. FERRER, MPA
BAC Chairperson

In conformity with the Bids and Awards Committee:

- on leave -
ENGR. ROGELIO A. BESANA, JR.
Vice Chairperson


SAMCELLE B. VALENZUELA, MPA
BAC Member


ENGR. CORNELIO T. TURIJA, JR.
BAC Member


MARITESS P. PRIMAYLON, MPA
BAC Member