



Excerpt from minutes of the 20th Regular Meeting of the Board of Directors of General Santos City Water District held at GSCWD Office, E. Fernandez Street, Lagao, General Santos City on 20 October 2020 at 1:00PM.

Members Present

- | | |
|------------------------------------|-----------------|
| Dir. Manuel Fortunato D. Yaphockun | - Chairman |
| Dir. Francisco N. Lorenzo | - Vice Chairman |
| Dir. Rabmor Thomas T. Bartolome | - Secretary |
| Dir. Marjorie Bandolon-Cartojano | - Treasurer |
| Dir. Isaias L. Golez, Jr. | - PIO |

Others Present

- | | |
|--------------------------|--------------------------------------|
| Engr. Arn B. Gellangarin | - General Manager |
| Maritess Primaylon | - Senior Corporate Budget Specialist |
| Judy A. Lim-Pasman | - Executive Assistant A |
| Liza S. Alair | - Agenda Officer B |

RESOLUTION NO. 67
series of 2020

RESOLUTION APPROVING AND ADOPTING THE 2021 ANNUAL BUDGET OF THE GENERAL SANTOS CITY WATER DISTRICT

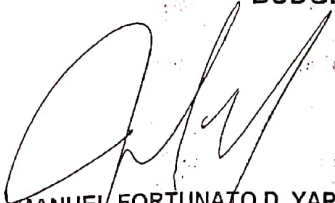
Whereas, the GSCWD Annual Budget for calendar year 2021 was presented to the Board of Directors;

Whereas, there is a need to adopt and approve the annual operating budget for CY 2021 as this will be the guiding tool of the management in its operation;


Whereas, the 2021 Annual Budget was thoroughly discussed and reviewed by the Board of Directors during series of Board meetings;

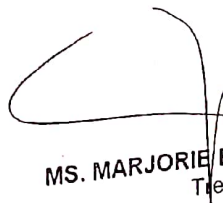
Whereas, after thorough deliberation, the Board of Directors approved and confirmed the adoption of 2021 Annual Budget of the GSCWD as presented;

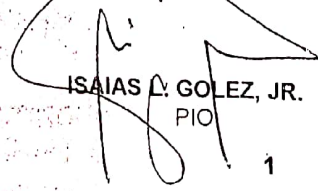
WHEREFORE, ON JOINT MOTION UNANIMOUSLY SECONDED BY THE BOARD OF DIRECTORS, RESOLVED TO APPROVE AND TO ADOPT THE 2021 ANNUAL BUDGET OF GSCWD


ENGR. MANUEL FORTUNATO D. YAPHOCKUN
 Chairman


DR. FRANCISCO N. LORENZO
 Vice Chairman


ATTY. RABMOR THOMAS T. BARTOLOME
 Secretary


MS. MARJORIE BANDOLON-CARTOJANO
 Treasurer


ISAIAS L. GOLEZ, JR.
 PIO



GENERAL SANTOS CITY WATER DISTRICT
CASHFLOW PROJECTION
 Budget Year 2021

| | 2021 BUDGET 1 | 2020 BUDGET 2 | 2020 ACTUAL 3 | INCREASE (DECREASE) (1 - 3) | % OF INCREASE (DECREASE) |
|--|---------------------|---------------------|---------------------|-----------------------------------|--------------------------------|
| Active Connections (Year End) | 58,442.00 | 55,484 | 53,942 | 4,500 | 8.3% |
| Consumption/connection | 25.65 | 25.54 | 26.56 | (1) | -3.4% |
| Billed Water (cu.m.) refer to schedule | 17,353,610 | 16,537,508 | 15,600,318 | 1,753,292 | 11.2% |
| Non-revenue water | 30% | 30% | 27.62% | 2.38% | 8.6% |
| Production - cu.m. | 23,644,263 | 23,625,011 | 22,955,595 | 688,668 | 3.0% |
| Effective Water Rate | 27.79 | 27.66 | 27.95 | (0.16) | -0.6% |
| Billing (peso) | 482,213,441 | 457,344,772 | 442,792,714 | 39,420,727 | 8.9% |
| Collection Efficiency | 95.0% | 95.0% | 93.1% | 2% | 2.0% |
| CASH INFLOWS: | | | | | |
| Water Sales Collection | 458,102,769 | 434,477,533 | 412,328,575 | 45,774,194 | 11.1% |
| Accounts Receivable - past years | 40,950,000 | 25,350,000 | 38,027,246 | 2,922,754 | 7.7% |
| Other Receipts | 10,206,010 | 19,503,534 | 12,891,758 | (2,685,748) | -20.8% |
| TOTAL CASH INFLOWS | 509,258,779 | 479,331,067 | 463,247,579 | 46,011,200 | 9.9% |
| CASH OUTFLOWS: | | | | | |
| Personal Services | 207,020,169 | 197,430,004 | 175,585,958 | 31,434,211 | 17.9% |
| Other Operating Expenses | 159,509,685 | 173,231,011 | 134,286,606 | 25,223,079 | 18.2% |
| Maintenance Expenses | 29,980,000 | 32,104,000 | 15,726,836 | 14,253,164 | 90.6% |
| Purchase of Materials for SC | 24,500,000 | 9,000,000 | 9,000,000 | 15,500,000 | 172.2% |
| CAPEX | 94,685,000 | 205,880,000 | 109,923,053 | (15,238,053) | -13.9% |
| Debt Service -dbp/amanah | 43,656,948 | 48,923,070 | 48,923,070 | (5,266,122) | -10.8% |
| Monetization of Leave Credits | 2,659,515 | 3,410,215 | 1,799,962 | 859,553 | 32.3% |
| Accounts Payable - Retention (suppliers) | 1,365,798 | 4,713,405 | 2,927,846 | 2,324,930 | 170.2% |
| Other Payables (CNA) | 6,850,000 | 6,625,000 | 5,550,000 | 1,300,000 | 23.42% |
| Reserve Fund Allocation | 6,000,000 | | | | |
| TOTAL CASH OUTFLOWS | 576,227,115 | 681,316,705 | 503,723,330 | 72,503,785 | 14.4% |
| Cash Provided by Optng Activities(deficit) | (66,968,337) | (201,985,638) | (40,475,751) | (26,492,586) | 65.5% |
| Add: Beginning Balance | 86,847,206 | 117,914,347 | 127,322,956 | 32,989,302 | -31.8% |
| CASH BALANCE ,ENDING | 19,878,869 | (84,071,291) | 86,847,206 | (66,968,337) | -77.1% |
| Add: Reserve Balance | 51,453,250 | 43,043,971 | 45,453,250 | 6,000,000 | 13.2% |
| TOTAL CASH BALANCE, end | 71,332,119 | (41,027,320) | 132,300,456 | (60,968,337) | -46.1% |

PREPARED BY:

MARITESS PRIMAYLON
 Senior Corporate Budget Specialist

RECOMMENDED FOR BOD APPROVAL

ENGR. ARN B. GELLANGARIN
 General Manager

APPROVED BY BOARD OF DIRECTORS

PER BOD RESOLUTION NO. 67 Series of 2020
 DATE: OCTOBER 20, 2020

GENERAL SANTOS CITY WATER DISTRICT
Projected Income Statement
Budget Year 2021

| PAGE NO. | ACCOUNT CODE | ACCOUNT TITLE | 2021 BUDGET (1) | 2020 BUDGET (2) | 2020 ACTUAL (3) | %age Utilization | INCREASE (DECREASE) (1-3) | % of INCREASE (DECREASE) |
|----------|----------------|--|--------------------|--------------------|--------------------|------------------|---------------------------|--------------------------|
| | INCOME: | | | | | | | |
| | 4-02-02-090 | Waterworks System Fees | | | | | | |
| | | Metered Sales: | | | | | | |
| | | Residential | 395,415,021 | 375,022,713 | 368,320,739 | 98.21% | 27,094,282 | 7.4% |
| | | Commercial | 72,332,016 | 68,601,716 | 61,028,445 | 90.13% | 10,503,571 | 17.0% |
| | | Government | 14,466,403 | 13,720,343 | 12,643,530 | 92.15% | 1,822,873 | 14.4% |
| | | Total Metered Sales | 482,213,441 | 457,344,772 | 442,792,714 | 96.82% | 39,420,727 | 8.9% |
| | 4-02-01-990 | Other Service Income | 8,004,351 | 9,000,000 | 8,004,351 | 88.94% | - | 0.0% |
| | 4-02-01-140 | Fines and Penalties | 8,438,735 | 8,003,534 | 3,455,727 | 43.18% | 4,983,008 | 144.2% |
| | 4-02-02-210 | Interest Income | 400,000 | 500,000 | 330,866 | 66.17% | 69,134 | 20.9% |
| | 4-06-03-990A | Miscellaneous Income - Bacti Test | 1,800,000 | 2,000,000 | 1,539,201 | 76.96% | 260,799 | 16.9% |
| | | TOTAL INCOME | 500,856,527 | 476,848,306 | 456,122,859 | 95.65% | 44,733,668 | 9.8% |
| | | LESS: EXPENSES: | | | | | | |
| | | PERSONNEL SERVICES | | | | | | |
| 48 | 5-01-01-010 | Salaries and Wages - Regular | 73,109,202 | 64,306,593 | 55,808,641 | 86.79% | 17,300,561 | 31.0% |
| 58 | 5-01-01-020A | Salaries and Wages - Casual | 13,608,000 | 13,042,260 | 9,345,837 | 71.66% | 4,262,163 | 31.3% |
| | 5-01-01-020B | Salaries and Wages - Substitute | - | - | - | - | - | - |
| | 5-01-01-020C | Salaries and Wages - Job Order | - | - | - | - | - | - |
| | 5-01-01-020D | Salaries and Wages - Contractual-per piece | - | - | - | - | - | - |
| 61 | 5-01-02-010 | Personnel Economic Relief Allow (PERA) | 6,576,000 | 6,360,000 | 5,422,278 | 85.26% | 1,153,722 | 21.3% |
| 61 | 5-01-02-020 | Representation Allowance (RA) | 936,000 | 936,000 | 936,000 | 100.00% | - | 0.0% |
| 62 | 5-01-02-030 | Transportation Allowance (TA) | 936,000 | 936,000 | 936,000 | 100.00% | - | 0.0% |
| 63 | 5-01-02-040 | Clothing/Uniform Allowance | 1,644,000 | 1,590,000 | 1,348,840 | 84.83% | 295,160 | 21.9% |
| 64 | 5-01-02-080 | Productivity Incentives Allowance | 25,586,177 | 18,455,148 | 18,455,148 | 100.00% | 7,131,029 | 38.6% |
| 74 | 5-01-02-110 | Hazard Pay (Regular & Casual) | 2,500,000 | 2,500,000 | 2,500,000 | 100.00% | - | 0.0% |
| 76 | 5-01-02-120 | Longevity Pay* | 260,000 | 270,000 | 270,000 | 100.00% | (10,000) | -3.7% |
| 79 | 5-01-02-130A | Overtime & Night Pay - Regular | 6,962,500 | 4,695,000 | 4,393,556 | 93.58% | 2,568,944 | 58.5% |
| 85 | 5-01-02-130B | Overtime & Night Pay - Casual* | 2,686,500 | 1,951,000 | 1,951,000 | 100.00% | 735,500 | 37.7% |
| 91 | 5-01-02-140 | Year End Bonus | 14,452,867 | 13,308,142 | 13,308,142 | 100.00% | 1,144,725 | 8.6% |
| 90 | 5-01-02-150 | Cash Gift | 1,370,000 | 1,325,000 | 1,325,000 | 100.00% | 45,000 | 3.4% |
| 73 | 5-01-02-990 | Other Bonuses & Allowances - BOD | 2,445,720 | 2,445,720 | 2,445,720 | 100.00% | - | 0.0% |
| 92 | 5-01-03-010 | Life & Retirement Insurance Contributions | 10,584,616 | 9,771,968 | 7,686,689 | 78.66% | 2,897,928 | 37.7% |
| 101 | 5-01-03-020 | Pag -ibig Contributions | 328,800 | 318,000 | 274,195 | 86.22% | 54,605 | 19.9% |
| 102 | 5-01-03-030 | Philhealth Contributions | 1,072,758 | 1,197,733 | 891,123 | 74.40% | 181,635 | 20.4% |
| 103 | 5-01-03-040 | ECC Contributions | 328,800 | 318,000 | 272,955 | 85.83% | 55,845 | 20.5% |
| 110 | 5-01-03-050 | Provident/Welfare Fund Contributions | 17,343,440 | 15,969,771 | 11,800,000 | 73.89% | 5,543,440 | 32.0% |
| 104 | 5-01-04-030 | Terminal Leave Benefits | 6,648,788 | 6,089,669 | 5,593,712 | 91.86% | 1,055,075 | 15.9% |
| 111 | 5-01-04-990 | Other Personnel Benefits | 17,640,000 | 31,644,000 | 30,621,123 | 96.77% | (12,981,123) | -42% |
| | | Total Personal Service | 207,020,169 | 197,430,004 | 175,585,958 | 88.94% | 31,434,211 | 17.9% |
| | | OTHER OPERATING EXPENSES | | | | | | |
| 114 | 5-02-01-010A | Travelling Expenses - Local (Staff) | 1,094,000 | 2,574,000 | 300,000 | 11.66% | 794,000.00 | 264.7% |
| 121 | 5-02-01-010B | Travelling Expenses - Local (BOD) | 150,000 | 350,000 | 50,000 | 14.29% | 100,000.00 | 200.0% |
| 122 | 5-02-02-010-A | Training Expenses - Staff | 1,853,500 | 2,344,000 | 500,000 | 21.33% | 1,353,500.00 | 270.7% |
| 132 | 5-02-02-010B | Training Expenses - BOD | 187,500 | 180,000 | 50,000 | 27.78% | 137,500.00 | 275.0% |
| 133 | 5-02-03-010 | Office Supplies Expenses | 3,413,750 | 2,602,000 | 1,763,154 | 67.76% | 1,650,596.00 | 93.6% |
| 135 | 5-02-03-020 | Accountable Forms Expenses | 1,538,500 | 1,105,500 | 522,071 | 47.22% | 1,016,429.00 | 194.7% |
| 136 | 5-02-03-080A | Medical, Dental & Laboratory Supp (Lab) | 2,147,500 | 2,600,000 | 1,000,000 | 38.46% | 1,147,500.00 | 114.8% |
| 139 | 5-02-03-080B | Medical, Dental & Lab Supp. (Chlorine) | 3,614,400 | 3,277,800 | 2,462,833 | 75.14% | 1,151,566.93 | 46.8% |
| 141 | 5-02-03-090A | Gasoline, Oil & Lubricants Exp (vehicles) | 4,724,800 | 5,534,000 | 3,623,040 | 65.47% | 1,101,759.96 | 30.4% |
| 145 | 5-02-03-090B | Gasoline, Oil & Lubricants Exp (PS) | 1,545,600 | 2,042,400 | 644,569 | 31.56% | 901,030.52 | 139.8% |
| 148 | 5-02-03-990A | Other Supplies Expenses(Water Meter)* | 3,600,000 | 6,750,000 | 6,750,000 | 100.00% | (3,150,000.00) | -46.7% |
| 150 | 5-02-03-990B | Other supplies Expenses - Semi-Expendable | 1,786,000 | 2,781,500 | 1,200,000 | 43.14% | 586,000.00 | 100.0% |
| 157 | 5-02-04-020A | Electricity - Office | 1,980,000 | 1,980,000 | 1,356,645 | 68.52% | 623,355.15 | 45.9% |
| 158 | 5-02-04-020B | Electricity - Pumping Stations | 84,841,650 | 80,509,650 | 76,191,325 | 94.64% | 8,650,325.04 | 11.4% |
| 160 | 5-02-05-010 | Postage and Deliveries | 327,000 | 327,000 | 38,265 | 11.70% | 288,735.15 | 754.6% |
| 162 | 5-02-05-020A | Telephone Expenses - Land line | 120,000 | 120,000 | 64,273 | 53.56% | 55,726.96 | 86.7% |

| PAGE NO. | ACCOUNT CODE | ACCOUNT TITLE | 2019 BUDGET (1) | 2020 BUDGET (2) | 2020 ACTUAL (3) | %age Utilization | INCREASE (DECREASE) (1-3) | % of INCREASE (DECREASE) |
|----------|--------------|--|--------------------|--------------------|--------------------|------------------|---------------------------|--------------------------|
| 163 | 5-02-05-020B | Telephone exenses - Mobile | 1,733,400 | 1,740,600 | 1,284,392 | 73.79% | 449,008.00 | 35.0% |
| 169 | 5-02-05-030 | Internet Expenses | 928,000 | 1,078,000 | 800,000 | 74.21% | 128,000.00 | 16.0% |
| 198 | 5-02-10-030A | Extraordinary & Misc. Expenses-General | 3,177,500 | 8,840,000 | 7,211,399 | 81.58% | (4,033,898.89) | -55.9% |
| 203 | 5-02-10-030B | Extraordinary & Misc. Expenses-Watershed | 867,681 | 826,875 | 642,267 | 77.67% | 225,413.60 | 35.1% |
| 204 | 5-02-10-030C | Extrordianry & Misc Exp.-Special Projects* | 4,777,970 | 11,869,056 | 7,519,261 | 63.35% | (2,741,291.76) | -36.5% |
| 183 | 5-02-11-010 | Legal Services | 166,672 | 166,672 | 37,278 | 22.37% | 129,394.50 | 347.1% |
| 184 | 5-02-11-020 | Auditing Services | 450,000 | 450,000 | 213,311 | 47.40% | 236,689.31 | 111.0% |
| 187 | 5-02-11-990 | Other Professional Services | 608,000 | 736,000 | 50,000 | 6.79% | 556,000.00 | 1112.0% |
| 185 | 5-02-12-030 | Security Services | 7,140,000 | 5,940,000 | 5,200,000 | 87.54% | 1,940,000.00 | 37.3% |
| 214 | 5-02-15-010 | Taxes, Duties, & Licenses | 9,621,500 | 9,151,551 | 9,151,551 | 100.00% | 469,949.00 | 5.1% |
| | 5-02-15-020 | Fidelity Bond Premium | 93,375 | 93,375 | 93,375 | 100.00% | - | 0.0% |
| 218 | 5-02-15-030 | Insurance Expenses | 1,864,000 | 1,635,000 | 1,631,284 | 99.77% | 232,715.89 | 14.3% |
| 172 | 5-02-99-010 | Advertising Expenses | 3,677,000 | 5,501,832 | 2,000,000 | 36.35% | 1,677,000.00 | 83.9% |
| 180 | 5-02-99-030A | Representation Expenses - Staff | 840,000 | 1,180,400 | 500,000 | 42.36% | 340,000.00 | 68.0% |
| 182 | 5-02-99-030B | Representation Expenses - BOD | 200,000 | 200,000 | 158,420 | 79.21% | 41,580.03 | 26.2% |
| 179 | 5-02-99-050 | Rent Expenses | 2,096,888 | 195,400 | 104,542 | 53.50% | 1,992,345.72 | 1905.8% |
| 171 | 5-02-99-060 | Membership Dues & Contributions to Org. | 245,500 | 248,400 | 100,000 | 40.26% | 145,500.00 | 145.5% |
| 196 | 5-02-99-080 | Donations | 8,100,000 | 8,300,000 | 1,073,351 | 12.93% | 7,026,649.33 | 654.6% |
| | | Total Other Operating Expenses | 159,509,685 | 173,231,011 | 134,286,606 | 77.52% | 25,223,079 | 18.8% |
| | | MAINTENANCE EXPENSES | | | | | | |
| 190 | 5-02-13-020 | Land Improvement | 250,000 | 1,000,000 | 50,000 | 5.00% | 200,000.00 | 400.0% |
| 190 | 5-02-13-040A | Repairs & Maint- Office Building | 500,000 | 800,000 | 325,758 | 40.72% | 174,241.71 | 53.5% |
| 190 | 5-02-13-040B | Repairs & Maint- Other Structures | 300,000 | 300,000 | 35,890 | 11.96% | 264,109.75 | 735.9% |
| 190 | 5-02-13-050A | Repairs & Maint- Office Equip't | 150,000 | 300,000 | 100,000 | 33.33% | 50,000.00 | 50.0% |
| 190 | 5-02-13-070 | Repairs & Maint- Furn. & Fixtures | 100,000 | 100,000 | - | 0.00% | 100,000.00 | 0.0% |
| 190 | 5-02-13-050B | Repairs & Maint- IT Equipment | 200,000 | 200,000 | 150,000 | 75.00% | 50,000.00 | 33.3% |
| 190 | 5-02-13-050C | Repairs & Maint- Communication Equip't | 20,000 | 50,000 | 1,000 | 2.00% | 19,000.00 | 1900.0% |
| 190 | 5-02-13-050D | Repairs & Maint- Laboratory Equip't | 150,000 | 150,000 | 150,000 | 100.00% | - | 0.0% |
| 190 | 5-02-13-050E | Repairs & Maint- Other Mach. & Equip't | 1,000,000 | 2,000,000 | 1,029,000 | 51.45% | (29,000.00) | -2.8% |
| 190 | 5-02-13-060 | Repairs & Maint- Transportation Equip't | 1,500,000 | 2,500,000 | 1,517,000 | 60.68% | (17,000.00) | -1.1% |
| | | Total Maintenance Expenses | 4,170,000 | 7,400,000 | 3,358,649 | 45.39% | 811,351.46 | 24.2% |
| 193 | 5-02-13-030 | Repairs & Maint - Wells, Reservoir, PS, and Conduits | 25,810,000 | 24,704,000 | 12,368,187 | 50.07% | 13,441,813.00 | 108.7% |
| | | Total Maintenance Expenses | 29,980,000 | 32,104,000 | 15,726,836 | 48.99% | 14,253,164.46 | 90.6% |
| | | NON-CASH EXPENSES | | | | | | |
| 219 | 5-05-03-020 | Bad Debts/Losses | 4,000,000 | 4,000,000 | 4,000,000 | 100.00% | - | 0.0% |
| 219 | 5-05-01 | Depreciation of Property, Plant & Equip't | 65,457,148 | 57,651,416 | 50,884,352 | 88.26% | 14,572,797 | 28.6% |
| | | Total Non- Cash Expenses | 69,457,148 | 61,651,416 | 54,884,352 | 89.02% | 14,572,797 | 26.6% |
| | | FINANCIAL EXPENSES | | | | | | |
| 222 | 5-03-01-020 | Interest Expenses (DBP/AI-Amanah) | 3,934,744 | 6,414,952 | 6,414,952 | 100.00% | (2,480,208) | -38.7% |
| | | Total Financial Expenses | 3,934,744 | 6,414,952 | 6,414,952 | 100.00% | (2,480,208) | -38.7% |
| | | TOTAL EXPENSES | 469,901,746 | 470,831,383 | 386,898,703 | 82.17% | 83,003,044 | 21.5% |
| | | EXCESS OF INCOME OVER EXPENSES | 30,954,780 | 6,016,923 | 69,224,156 | 1150.49% | (38,269,376) | -55.3% |

Prepared by:

MARITESS P. PRIMAYLON
Senior Corporate Budget Specialist

Recommended for BOD Approval:

ENGR. ARN B. GELLANGARIN
General Manager

Approved by BOD:

BOD RES. NO. 67 series of 2020
DATE OCTOBER 20, 2020

GENERAL SANTOS CITY WATER DISTRICT
BUDGET APPROPRIATION REQUEST
BUDGET YEAR 2021



ACCOUNT NO. 2-01-01-040 / 5-03-01-020
ACCOUNT NAME: LOAN AMORTIZATION

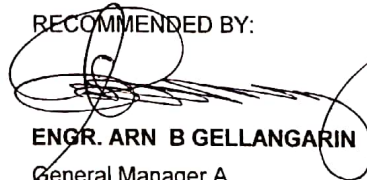
| APPROPRIATED 2020 | ACTUAL 2020 |
|----------------------|----------------|
| 48,923,070 | 48,923,070 |

| JUSTIFICATIONS: | Outstanding Balance | 5-03-01-020 INTEREST | 2-01-02-040 PRINCIPAL | TOTAL |
|-----------------------------------|------------------------|-------------------------|--------------------------|-------------------|
| DPB - PN 2011-067 | 23,953,395 | 668,551 | 23,953,395 | 24,621,946 |
| 261,309,762 | | | | |
| DBP - PN 2017-043 | 21,450,000 | 1,103,150 | 3,300,000 | 4,403,150 |
| 33,000,000 | | | | |
| DBP - PN 2018-224 | 37,551,426 | 1,931,229 | 5,777,142 | 7,708,372 |
| 52,000,000 | | | | |
| AL-AMANAH BANK | 7,300,000 | 231,813 | 6,691,667 | 6,923,480 |
| 73,000,000 | | | | |
| TOTAL | 90,254,821 | 3,934,744 | 39,722,204 | 43,656,948 |
| TOTAL MONTHLY AMORTIZATION | | | | 3,638,079 |

PREPARED BY:


MARITESS R. PRIMAYLON
 Senior Corporate Budget Specialist

RECOMMENDED BY:


ENGR. ARN B GELLANGARIN
 General Manager A

APPROVED BY BOARD OF DIRECTORS:


ENGR. MANUEL FORTUNATO D. YAPHOCKUN
 BOD-Chairman