



APP-CSE 2025 FORM - Other Items  
**ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items**

AGENCY CODE/UACS: 350340053733  
 AGENCY NAME: GENERAL SANTOS CITY WATER DISTRICT  
 ORGANIZATION TYPE: WATER UTILITY  
 REGION: XII  
 ADDRESS: E. FERNANDEZ ST. LAGAO, GENERAL SANTOS CITY

CONTACT PERSON: AGNES P. TAMPICO, MPA  
 DESIGNATION: DIVISION MANAGER A  
 EMAIL: agcwfprocurement@gmail.com  
 CONTACT NUMBER: 552-3824

**INTRODUCTION:** This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

**REMINDERS:**

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
- All information must be provided accurately.
- To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated columns of the form "Item Description". You may also use the "List of Items - 2" then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specification" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://shorturl.at/ndm0>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024.

No.	UNSPSC	Item Description	Specification <small>(Input specific features or composition of the item such as dimensions, color, or functions)</small>	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year	
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov
<b>OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																								
52	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
53	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
54	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
55	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
56	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
57	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
58	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
59	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
60	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
61	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
62	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
63	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
64	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
65	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
66	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
67	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
68	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
69	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
70	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
71	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
72	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
73	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
74	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
75	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
76	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
77	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
78	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
79	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
80	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
81	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
82	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
83	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
84	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
85	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
86	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
87	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
88	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
89	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
90	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
91	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
92	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
93	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
94	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
95	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
96	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
97	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
98	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
99	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00
100	-								0	0.00					0	0.00				0	0.00	0	0.00	0.00

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DESIGNATION: DIVISION MANAGER A  
EMAIL: [ps-cse@ps-phileps.gov.ph](mailto:ps-cse@ps-phileps.gov.ph)  
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5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [appcse.helpdesk@ps-phileps.gov.ph](mailto:appcse.helpdesk@ps-phileps.gov.ph), or visit the PS-DBM website ([www.ps-phileps.gov.ph](http://www.ps-phileps.gov.ph)) for the guide on how to fill-out the APP-CSE.  
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OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																							
A. TOTAL																		P		32,215,923.08			
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																		P		3,221,592.31			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																		P		-			
D. GRAND TOTAL (A + B + C)																		P		35,437,515.39			
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																				THIRTY TWO MILLION TWO HUNDRED FIFTEEN THOUSAND NINE HUNDRED TWENTY THREE & 8/100 PESOS ONLY	P32,215,923.08		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:   
CHERRY MAY B. RAPISORA  
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:  
  
JULINCRIS C. UCAT, MBA  
Accountant / Budget Officer

Approved by:   
FRANCISCO R. ALOLOD JR., CPA  
Head of Office/Agency

Date Prepared: 07/18/2024

