

Kindly comply the following requirements:

Envelope 1: Criteria for Evaluation / Selection

Interested bidders shall attach proof of qualification as to firm experience and capability, and as to quality of auditors to be assigned, such as Curriculum Vitae.

Criteria	Rating System		Weight	
Firm Experience and Capability				
Company's number of years in existence	5 years or more	10	30%	
	3-4 years	5		
	1-2 years	3		
Number of years of auditing experience in the area of ISO 9001 Quality Management System	5 years or more	10		
	3-4 years	5		
	1-2 years	3		
Number of government agencies certified for quality management	10 projects or more	10		
	8-9 projects	5		
	6-7 projects	3		
Quality of Auditors To Be Assigned				
Audit Team Leader				
Number of years of auditing experience in the area of Quality Management System ISO 9001	5 years or more	15	40%	
	3-4 years	10		
	1-2 years	5		
Audit Team Members				
Number of years of auditing experience in the area of Quality Management System ISO 9001	3 years or more	15		
	2 years	10		
	1 year	5		
Number of members with minimum of three (3) years in ISO 9001 auditing experience	3 members or more	10		
	2 members	5		
	1 member	3		
Total Quality Rating			70%	

Envelope 2: Technical and Eligibility Component

- Mayor's Permit
- Professional License / CV
- PhilGEPS Registration No.
- Omnibus Sworn Statement
- Conformity with Terms of Reference

Envelope 3: Financial Component

- Original of duly signed and accomplished Request for Quotation 3-0224-057
- Breakdown of prices (if applicable, for accounting purposes)

The weight of the two factors – Quality and Cost – are presented below:

Quality Rating	70%
Cost Rating	30%
Total Rating	100%

Instruction to Bidders:

Kindly secure your bid through sealing of envelope or password protection of file. The BAC or the Procuring Entity shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid, or for its premature opening. Non-submission of required forms, and missing, incomplete or patently insufficient bid shall be ground for ineligibility. Late bids shall not be accepted.

You may send your bid thru:

Mail: General Santos City Water District
c/o Procurement Division
E. Fernandez St., Brgy. Lagao,
General Santos City Water District

E-mail: gscwdprocurement@gmail.com

For your compliance.