



**PURCHASE ORDER**

<b>Supplier</b>	: <u>WILLMARK MARKETING</u>	<b>P.O. No. :</b>	<u>1-0623-097</u>
<b>Address</b>	: <u>Door 4, Du Bldg., J. Catolico Sr. Ave., G.S.C.</u>	<b>DATE :</b>	<u>June 29, 2023</u>
<b>E-mail Address</b>	: <u>willmarkmarketing@gmail.com</u>	<b>PR NO :</b>	<u>0623-066</u>
<b>Telephone No.</b>	: <u>553-2028</u>	<b>MODE OF PAYMENT :</b>	<u>Charge</u>
<b>TIN</b>	: <u>938-093-591-000 VAT</u>		

**Gentlemen:**

Please furnish this office the following articles subject to the terms and conditons contained therein:

<b>Place of delivery</b>	<u>GENERAL SANTOS CITY WATER DISTRICT</u>	<b>Delivery Term:</b>	<u>20</u>
<b>Date of delivery</b>	: _____	<b>Payment Term:</b>	_____

STOCK NO.	UNIT	DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
1	box	Staple Wire #35 (MAX)	50.00	68.00	3,400.00
2	pcs.	Refill G-TEC (BLACK 24, BLUE 24)	48.00	42.50	2,040.00
3	pcs.	Sign Pen My-Gel (BLACK 24, BLUE 24)	48.00	22.00	1,056.00
4	pcs.	Refill My-Gel (BLACK 24, BLUE 24)	48.00	17.00	816.00
5	pcs.	Sign Pen G-TEC (BLACK 24, BLUE 24)	48.00	66.00	3,168.00

**POSTED**  
 Date: 6/29/23  
 Posted by: MARITESS P. TRINAYLON  
 Division Manager A

**Ten Thousand Four Hundred Eighty and 00/100 Pesos Only**

Total Amount : **10,480.00**

In case failure to make the full delivery within the time specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.  
**FOR OFFICE SUPPLIES.**

**Conforme** : \_\_\_\_\_  
*Signature over printed name of Supplier*  
 \_\_\_\_\_  
*Date*

**Approved By** : [Signature]  
**ROGELIO A. BESANA, JR., CE, RMP**  
 AGM

Funds Available: [Signature]  
**JULINCRIS M. UCAT, MBA**  
 Department Manager A

7% Labor & 6% goods Withholding tax