



Republic of the Philippines  
**GENERAL SANTOS CITY WATER DISTRICT**  
E. Fernandez Street, Barangay Lagao General Santos  
Telephone No.: 552-3824; Telefax No.: 553-4960  
Email Address: gscwdprocurement@yahoo.com

GPM-014-2

**REQUEST FOR QUOTATION**

RFQ #: 3-0123-075      DATE: 1/27/2023

SUPPLIER: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE NO. : \_\_\_\_\_  
TIN NO. : \_\_\_\_\_

Dear Sir/Madam,

Pls. quote your lowest price on the item/s listed below subject to general condition stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 2/2/2023, Pls. furnish this office the following articles subject to the terms and conditions contained therein.

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE
1	LAPTOP : PLEASE SEE ATTACHED SPECIFICATIONS (ABC: PHP 60,000.00 ##### nothing follows #####	1	unit	P

Delivery Term: \_\_\_\_\_  
Price Validity : \_\_\_\_\_  
Terms of Payment: \_\_\_\_\_

Place of Delivery: GSCWD Bodega  
\*\*\*\*\*No partial delivery allowed\*\*\*\*  
Note: 6% WITHHOLDING TAX DEDUCTION  
PR NO.: 0123-078

Requested by:

**GESEM R. CABAÑERO**  
MATERIAL PROCUREMENT  
OFFICER A

Price quoted by:

\_\_\_\_\_  
Supplier

\_\_\_\_\_  
Date



**TECHNICAL SPECIFICATION**

**TITLE:**

**PURCHASE OF ONE (1) BRAND NEW BRANDED LAPTOP**

**I. SCOPE OF CONTRACT**

The scope of work shall be supply and delivery **ONE (1) BRAND NEW BRANDED LAPTOP** to General Santos City Water District.

**II. TECHNICAL**

<b>PROCESSOR</b>	<b>CORE i5 11<sup>TH</sup> Gen</b>
<b>MEMORY</b>	<b>DDR4 8GB</b>
<b>DISPLAY</b>	<b>2Gb VRAM</b>
<b>HARD DRIVE CAPCITY</b>	<b>512GB SSD</b>
<b>SCREEN DISPLAY</b>	<b>15.6 INCHES</b>
<b>OS</b>	<b>WINDOWS 11 LICENSED w/ 1pk DSP OEI DVD</b>
<b>BUILT-IN ETHERNET PORT / LAN PORT</b>	<b>YES</b>
<b>BUILT-IN NUMERIC KEYPAD</b>	<b>YES</b>

**III. TERMS AND CONDITIONS:**

1. The supplier shall provide complete needed installation and latest license software to have a working **BRAND NEW LAPTOP**.
2. The supplier shall provide at least one (1) year warranty on parts and support.

Prepared by:

TECHNICAL WORKING GROUP FOR INFORMATION COMMUNICATION AND  
TECHNOLOGY INFRASTRUCTURE GROUP

  
PHYLL PATRICK C. FRAGATA, CoE  
TWG - Member

  
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