



Republic of the Philippines  
**GENERAL SANTOS CITY WATER DISTRICT**  
 E. Fernandez Street, Barangay Lagao General Santos  
 Telephone No.: 552-3824; Telefax No.: 553-4960  
 Email Address: gscwdprocurement@yahoo.com

GPM-014-4

**REQUEST FOR QUOTATION**

RFQ #: 3-0224-020      DATE: 2/12/2024

SUPPLIER: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 TELEPHONE NO. : \_\_\_\_\_  
 TIN NO. : \_\_\_\_\_

Dear Sir/Madam,

Pls. quote your lowest price on the item/s listed below subject to general condition stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 2/16/2024, Pls. furnish this office the following articles subject to the terms and conditions contained therein.


Instructions :

1. Accomplish this Request for Quotation duly, correctly, and completely.
2. Do not alter the contents of this form in any way.
3. If Technical Specifications/ Terms of Reference is provided, prospect bidder (supplier / service provider) must indicate and signify compliance to every parameter in the specification.

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE
1	ASSORTED GROCERIES : SEE ATTACHED LIST-ABC: PHP 250,000.00 ##### nothing follows #####	1	LOT	P

Date of Delivery: \_\_\_\_\_  
 Price Validity : \_\_\_\_\_  
 Mode of Payment: \_\_\_\_\_

Place of Delivery: **GSCWD Bodega**  
 \*\*\*\*\*No partial delivery allowed\*\*\*\*\*  
 Note: 6% WITHHOLDING TAX DEDUCTION  
 PR NO.: 0224-011

Requested by:  
  
**GESEM R. CABAÑERO**  
 Supervising Material  
 Planning Officer

Price quoted by:  
 \_\_\_\_\_  
 Supplier  
 \_\_\_\_\_  
 Date

	ITEM				UNIT PRICE	TOTAL AMOUNT
1	Body Soap 3's	135g x 3's	82	Pack		
2	Intensive Body Milk Lotion	380ML B1T1	82	Piece		
3	Soothing Shampoo	300ml	82	Piece		
4	Lipbalm	1pc	82	Piece		
5	Footspa Set	1pack	82	Pack		
6	Sanitary Pads	12 pads	82	Pack		
7	Feminine Wash	165ml	82	Piece		
8	Panty Liners	15s	82	Pack		
9	Keratin Conditioner	1pc	82	Piece		
10	Body wash	1000g	82	Piece		
11	nail clipper/cutter	1pc	82	Piece		
12	body puff nylon 3pc/pack	3pc/ pack 35g	82	Pack		
13	Beauty Face Mask	1pc	82	Piece		
14	Wet Wipes	20 sheets	82	Pack		

Prepared by:

  
**WILHEM R. AQUINO**

Clerk Processor - B