



Republic of the Philippines
GENERAL SANTOS CITY WATER DISTRICT
 E. Fernandez Street, Barangay Lagao General Santos
 Telephone No.: 552-3824; Telefax No.: 553-4960
 Email Address: gscwdprocurement@yahoo.com

GPM-014-4

REQUEST FOR QUOTATION

RFQ #: 3-0724-077 DATE: 7/19/2024

SUPPLIER: _____
 ADDRESS: _____
 TELEPHONE NO. : _____
 TIN NO. : _____

Dear Sir/Madam,

Pls. quote your lowest price on the item/s listed below subject to general condition stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 7/23/2024, Pls. furnish this office the following articles subject to the terms and conditions contained therein.

Instructions :

1. Accomplish this Request for Quotation duly, correctly, and completely.
2. Do not alter the contents of this form in any way.
3. If Technical Specifications/ Terms of Reference is provided, prospect bidder (supplier / service provider) must indicate and signify compliance to every parameter in the specification.

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE
1	DUPLICATOR MACHINE : ABC: PHP 240,000.00 ##### nothing follows #####	1	unit	P

Date of Delivery: _____
 Price Validity : _____
 Mode of Payment: _____


Place of Delivery: GSCWD Bodega

****No partial delivery allowed****

Note: 6% WITHHOLDING TAX DEDUCTION

PR NO.: 0724-047

Requested by:


 Procurement Officer A

Price quoted by:

 Supplier

 Date



Republic of the Philippines
GENERAL SANTOS CITY WATER DISTRICT
 E. Fernandez St., Brgy. Lagao, General Santos City
 Telephone No. (083) 552-3824/ Telefax No. (083) 553-4960
 E-mail Address: gscwaterdistrict@yahoo.com
www.gensanwater.gov.ph

1 UNIT – DIGITAL DUPLICATOR MACHINE with Built-In Interface Kit

Number of Rollers	3 Feeding Rollers
Detection	Double Feed
Paper Capacity	1,300 sheets
Scanning Method	Automatic Document Feeder
Print Speed	60-130 ppm (3 Steps)
Documents Size	Max. 297mm x 393mm
Paper Size	Max – 297mm x 420mm Min – 100mm x 148mm
Image Area	Max 250mm x 355mm
Resolution	300 x 600 dpi
Paper Weight	45-210 gsm
Zoom	200%
Image Modes	Text, Photo, Text/Photo, Pencil
Registration Adjustment	Vertical & Horizontal +/- 15mm
Computer Interface	USB 2.0; Windows 7, 8.1 10; Mac OSX Lion 10.7
Multiple Exposure	2,4,8 and 16-up, 2n1 Changeable Drum
Other Function	Ink save mode, Confidential Safeguard, Master Remake(saves the data from last marker making), Energy save mode, Ink Replenishing Mode, Repeat Counter, Interval Print, Print per set/print per Document program, Auto Reset

Delivery Terms: 30 Days upon receipt of purchase order

Warranty: One (1) year warranty of five (5) million copies whichever comes first on spare parts

After Sales Service: Provides Regular Preventive Maintenance Service, Provides back-up unit in case the equipment requires repair for prolong period of time, free of charge and free service call.

Prepared by:

aj
Mary Ann Sandy D. Pinos, RMME, MPA
 SIRDU

Noted by:
Jeremias A. Reyes Jr., MPA
 GSPMM – Department Manager A