



Republic of the Philippines  
GENERAL SANTOS CITY WATER DISTRICT  
E. Fernandez Street, Barangay Lagao General Santos  
Telephone No.: 552-3824; Telefax No.: 553-4960  
Email Address: gscwdprocurement@yahoo.com

GPM-014-2

### REQUEST FOR QUOTATION

RFQ #: 3-0823-037      DATE: 8/14/2023

SUPPLIER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NO. : \_\_\_\_\_

TIN NO. : \_\_\_\_\_

Dear Sir/Madam,

Pls. quote your lowest price on the item/s listed below subject to general condition stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 8/18/2023, Pls. furnish this office the following articles subject to the terms and conditions contained therein.

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE
1	LABOR & MATERIALS* : RENOVATION AND EXTENSION OF PLANNING AND DESIGN OFFICE-ABC: PHP 110,700.00 ##### nothing follows #####	1	LOT	P

Date of Delivery: \_\_\_\_\_

Price Validity : \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

Place of Delivery: GSCWD Bodega

\*\*\*\*\*No partial delivery allowed\*\*\*\*

Note: 6% WITHHOLDING TAX DEDUCTION

PR NO.: 0723-072

Requested by: \_\_\_\_\_

Price quoted by: \_\_\_\_\_

**GESEM R. CABANERO**  
MATERIAL PROCUREMENT  
OFFICER A

\_\_\_\_\_  
Supplier

\_\_\_\_\_  
Date



Republic of the Philippines  
**GENERAL SANTOS CITY WATER DISTRICT**  
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Telephone No. (083) 552-3824/ Telefax No. (083) 553-4960  
[www.gensanwater.gov.ph](http://www.gensanwater.gov.ph)



## SCOPE OF WORK

Project Title: **RENOVATION AND EXTENSION OF PLANNING & DESIGN DIVISION OFFICE**

Location: **E. Fernandez St., Brgy. Lagao, General Santos City**

1. The winning bidder shall provide/supply all necessary materials, labor and equipment and other necessary items to complete the construction of the said project.
2. All works shall be performed by the winning bidder in accordance with the approved plan and specifications of the owner as enumerated below.

### 2.1 Site Preparation

The location of the building where is to be erected shall be staked out and grade established as shown on drawings and in accordance with the Local Building Code. Contractor shall provide instrument for purposes of establishing, checking, and monitoring of the elevation and plumbness.

### 2.2 Clearing and Grubbing

All surface objects and all trees, stumps, roots and other protruding obstructions, not designated to remain, shall be cleared and/or grubbed.

### 2.3 Concrete Works

Cement shall conform to the "Standard specifications for Portland Cement" (ASTM C-150-Latest Revision) and shall be type I. The cement shall be in accordance with DPWH standards such as "Holcim, Royal, Hex cement or other brands of the same quality" and shall not be more than three (3) months from date of manufacture.

All reinforcing steel bars used shall be of deformed type, new, free from rust, oil, defects, greases or kinks. They shall conform to the latest edition of National Structural Code for Buildings with a minimum grade equal to 275 Mpa (Grade 40) unless otherwise shown on the plans. Stamp Mark and Color Coding shall also in accordance to its corresponding Grade. Test of this materials, to determine its suitability shall be in accordance with the standards of the American Society for Testing and Materials (ASTM).

### 2.4 Masonry Works

The work includes, furnishing labor, equipment and materials performing all operations required to complete the masonry work as shown and specified. All concrete hallow block both existing and newly install shall be plastered both sides and smooth finished. Mortar shall be workable cement-sand

mixture and attaining a 28 days compressive strength of 3.44 mPa (500 psi). No hand mixing shall be allowed during concreting operations. The minimum size of reinforcement shall be 10 mm in diameter. Vertical reinforcement and horizontal reinforcement shall be as indicated in the plans. Vertical and horizontal reinforcement bars shall be continuous, lapped or spliced. All horizontal and vertical bars as the case maybe, shall be anchored 20 bars diameters into the concrete footings, columns and beams. All horizontal reinforcement shall be tied to the vertical reinforcement at every intersection with No. 16 GI Wire.

## **2.5 Ceiling Works**

**Ceiling Panels:** Provide [ceiling panel type, size, material, and finish] as specified in the architectural drawings or as approved by the project owner.

**Suspension System:** Use a reliable and robust suspension system suitable for the specified ceiling panels and the ceiling's structural requirements.

**Fasteners and Accessories:** Utilize appropriate fasteners, clips, brackets, and other accessories from the same manufacturer as the ceiling panels and suspension system.

## **2.6 Tile Work**

**Tiles:** Provide [tile type, size, color, and pattern] as specified in the architectural drawings or as approved by the project owner.

**Adhesive:** Use a high-quality, manufacturer-recommended thin-set mortar or adhesive suitable for the selected tile and the specific substrate.

**Grout:** Use non-staining, epoxy or cement-based grout of the color approved by the project owner.

**Spacers:** Utilize plastic tile spacers of the appropriate size to ensure consistent grout lines.

**Substrate:** The substrate must be clean, sound, dry, and properly prepared to receive tiles. Use a suitable cement backer board or other approved substrate material as required.

## **2.7 Carpentry and Lumber Works**

All lumber shall be in good quality of respectable kind for the various part of the construction, well-seasoned, thoroughly dry and free from large, loose or unsound knots saps shakes or other imperfection impairing the strength and durability or appearance. It shall be free from warp that cannot be corrected in the progress of bridging or nailing.



Materials when delivered on site shall be piled properly to insure adequate ventilation and protection from weather.

Finished woodwork and paneling shall be free from tool marks, abrasions, and other defects exposed to view. Woodwork shall be properly framed, closely fitted and accurately set to the required lines and levels and shall be rigidly secured in place.

Lumber shall be treated with preservative of highest quality against rots and termites. All joints shall be done on in mortise and tendon and in approved manner if possible.

All other specifications shall be referred to the approved plan.

### **2.8 Hardware**

Rough and finishing hardware shall be provided for the completion of the works. All hardware which are necessary to leave the work complete shall be provided, though same is not herein specifically mentioned.

Locksets shall be of good quality such as kwikset to all doors or as specified by the owner. Provide barrel bolts to every door.

All other specifications shall be referred to the approved plan.

### **2.9 Painting**

The metal surfaces shall be clean, dry, and free from mill scale, rust, grease, oil, or any other substance that could affect the quality of the painting and it shall be well puttied and sand papered.

All surfaces to be painted and, before beginning any work, shall be ensure that work of other trade has been left or installed in workmanlike condition to receive paint.

Each coat of paint shall be applied at proper consistency and brushed/rolled evenly, free of brush marks, sags, runs, and with no evidence of poor workmanship. No painting shall be done under conditions of weather, moisture, or temperature unsuited to good work, nor until previous coat is hard and dry. Paints are of highest standard quality such as Davies or Boysen. All Painting materials shall be referred to the Owner.

### **2.10 Architectural and Fenestration**

All architectural and fenestration works and specification shall be referred to the Owner.

3. All waste materials shall be cleared and properly disposed by the contractor.
4. Pull-out/Turn-over materials form shall be properly filled-out by the contractor prior to endorsement to GSCWD warehouse personnel.
5. The project duration is twenty one (21) calendar days and shall commence five (5) days after the receipt of Notice to Proceed.
6. Authorized representative of General Santos City Water District shall be assigned to monitor/inspect the implementation of the project.

7. One (1) year warranty under normal condition shall be provided by the contractor.
8. The progress payment shall be made upon reaching 30%, 70% and 100% project completion.

Prepared by:

  
**DANILO M. HORLADOR JR., CE**  
PPDO

Checked by:

  
**MARIA CELIA N. DANDAN, CE**  
Acting Department Manager

Approved by:

  
**CORNELIO T. TURIJA JR., CE**  
Acting AGM for Operations & Technical Services